



CA2025 Training Programme Guidance Overview and Index

This folder houses guides, videos and templates to assist Training Offices to transition from the 2016 Training Programme to the CA2025 Training Programme.

Please note that the guides, videos and templates may be updated from time to time.

If you have any questions or have any feedback, please contact Tonia Jackson on toniaj@saica.co.za.

Guides

| | Name | Summary of Content | Version |
|---|--|---|------------------------------|
| 1 | CA2025 Competency Framework Document 4: Guidance to the Training programme | <p>This document forms part of the Suite of Documents relating to the CA2025 Competency Framework. It provides an overview of the content, development and assessment of competence for the Training Programme component of CA2025, as approved by SAICA's Initial Professional Development Committee.</p> <p>Refer: Video 1: Introduction</p> | Last updated: July 2021 |
| 2 | CA2025 Training Programme: Structure and Technical Experience Requirements | <p>The purpose of this document is to help SAICA Training Offices to transition in structure from the 2016 Training Programme to the CA2025 Training Programme in relation to technical exposure. It explains how range and depth of exposure is expected to be achieved.</p> <p>Refer:</p> <ul style="list-style-type: none"> • Video 2: CA2025 Training Plan • Template 1: Training Plan | Last updated: September 2021 |
| 3 | The CA2025 Professional Values, Attitudes and Acumens in Practice | <p>This document includes examples of how the learning outcomes could look in practice as well as what proficiency might look like in different environments.</p> <p>Refer:</p> <ul style="list-style-type: none"> • Video 3: The Professional Values, Attitudes and Acumens in practice • Template 2: PVAA examples | Last updated: January 2022 |

| | Name | Summary of Content | Version |
|---|---|--|----------------------------|
| | | <ul style="list-style-type: none"> • Template 1: Training Plan (ELP tab) | |
| 4 | Overview of the CA2025 assessment process and instruments | <p>This document provides an overview of the assessment process for the CA2025 Training Programme covering the following topics:</p> <ol style="list-style-type: none"> Formative and summative assessment. Rating proficiency. The Training Plan. Assessment instruments. Key role-players in the assessment process. <p>Refer:</p> <ul style="list-style-type: none"> • Guide 5: Assessing proficiency in the PVAA learning outcomes • Video 4: Assessment process • Template 1: Training Plan | Last updated: August 2021 |
| 5 | Assessing proficiency in the PVAA learning outcomes | <p>This document creates the link between the proficiency matrices for the CA2025 Training Programme and how these will be used practically to assess proficiency in the learning outcomes for the Professional Values & Attitudes and Acumens at a formative and summative level.</p> <p>Refer:</p> <ul style="list-style-type: none"> • Guide 4: Overview of the CA2025 assessment process and instruments • Video 5: Decision trees | Last updated: October 2021 |
| 6 | FAQs | Answers to Frequently Asked Questions relating to the CA2025 Training Programme and its implementation. | Last updated: January 2022 |

Videos

| | Name | Summary of Content | Last updated |
|---|----------------------|--|-----------------------------|
| 1 | Introduction | An introduction to the CA2025 training programme guidance as well as information on the timing of implementation of CA2025 and first decisions each Training Office needs to make. | Last updated: November 2021 |
| 2 | CA2025 Training Plan | An explanation of the Training Plan, how it links to assessment and where to start to create one for your training office. | Last updated: November 2021 |

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| | | <p>Refer:</p> <ul style="list-style-type: none"> • Guide 2: CA2025 Training Programme: Structure and Technical Experience Requirements • Template 1: Training Plan | |
| 3 | The Professional Values, Attitudes and Acumens in Practice | <p>Taking the PVAA learning outcomes from theory to practice.</p> <p>Refer:</p> <ul style="list-style-type: none"> • Guide 3: The Professional Values, Attitudes and Acumens in Practice • Template 2: PVAA examples • Template 1: Training Plan (ELP tab) | Last updated: January 2022 |
| 4 | Assessment process | <p>Overview of the Assessment Process</p> <p>Refer:</p> <p>Guide 4: Overview of the CA2025 assessment process and instruments</p> <p>Guide 5: Assessing proficiency in the PVAA learning outcomes</p> <p>Video 5: The CA2025 Decision trees</p> <p>Template 1: Training Plan</p> | Last updated: January 2022 |
| 5 | Decision trees | <p>Overview of the CA2025 Decision trees</p> <p>Refer:</p> <p>Guide 5: Assessing proficiency in the PVAA learning outcomes</p> <p>Video 4: Overview of the CA2025 assessment process</p> | Last updated: February 2022 *New |
| 6 | Recognition of Prior learning | <p>How to recognise prior learning for trainees moving from the 2016 training programme to the CA2025 training programme</p> <p>Refer:</p> <p>Guide 3: The Professional Values, Attitudes and Acumens in Practice</p> <p>Guide 5: Assessing proficiency in the PVAA learning outcomes</p> <p>Template 3: RPL</p> | Last updated: January 2022 |

Templates

| | Name | Summary of Content | Last updated |
|---|---------------|---|------------------------------|
| 1 | Training Plan | <p>An Excel template of the Training Plan: Integrated Exposure Plan Expected Levels of Proficiency that can be imported into the Electronic Assessment Tool</p> <p>Refer:</p> <ul style="list-style-type: none"> • Guide 2: CA2025 Training Programme: Structure and Technical Experience Requirements • Guide 3: The CA2025 Professional Values, Attitudes and Acumens in Practice (ELP tab) • Guide 4: Overview of the CA2025 assessment process and instruments • Video 2: CA2025 Training Plan | Last updated: September 2021 |
| 2 | PVAA examples | <p>An Excel template for training offices to use to provide examples of how the PVAA's could be developed and evidenced in their environment.</p> <p>Refer:</p> <ul style="list-style-type: none"> • Guide 3: The CA2025 Professional Values, Attitudes and Acumens in Practice • Video 3: The CA2025 Professional Values, Attitudes and Acumens in Practice | Last updated: October 2021 |
| 3 | RPL | <p>The Recognition of Prior Learning will focus on Proficiency achieved in the PVAA learning outcomes. This Excel template will assist offices to assess proficiency on entry into the CA2025 training programme for trainees moving across from the 2016 training programme.</p> <p>Refer:</p> <p>Video 6: Recognition of Prior Learning</p> | Last updated: January 2022 |